



Since 1991

**SENGUNTHAR ARTS AND SCIENCE COLLEGE**  
(Affiliated to Periyar University, Salem And Approved by AICTE, New Delhi )  
An ISO 9001:2015 Certified Institution  
Recognised Under Section 2(f) and 12(B) of UGC Act 1956 and Accredited by NAAC  
**TIRUCHENGODE – 637205**



**Internal Quality Assurance Cell (IQAC)**

**MINUTES OF THE MEETING**

**DATE: 17.07.2020**

The First IQAC Meeting for the academic year 2020-2021 has been held on 17.07.2020 in the IQAC Board Room at 10.am. The following members are present:

S.NO.	Category	Name	Signature
1	Management	Prof. A.Baladhandapani	
2	Chairperson	Dr.S.Ravikumar	
3	Coordinator of the IQAC	Mr.P.Balamurugan	
4	Administrative Officers	Mr.B.Prabhu	
		Dr.P.Venkatachalam	
5	Internal Members / HoDs	Dr.M.Revathi	
		Mr.L.Rajendran	
		Dr.P.Vanathi	
		Dr.N.Santhi	
		Mr.M.Kanagarajan	
		Mrs.R.Bharathi	
		Mr.P.Senthilkumaran	



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6	Students & Alumni	Mr.N.Ashokkumar	N. Ashokkumar
		Mr.T.Karthikeyan	T. Karthikeyan
		Mr.S.Sivalingam	S. Sivalingam
7	Industrialist / Employers/ Stakeholders	Mr.T.N.Thirukumar	T.N. Thirukumar 17/12/2020
		Mr.P.Varadharaj	P. Varadharaj

### Agenda

- Academic plans of IQAC
- Preparation of AQAR
- Curriculum enrichment
- Value added courses and certificate courses
- Online classes
- Plans for Research projects
- Webinars
- Mentor Mentee Meeting
- Result Analysis Even Semester (2019-2020)
- Career counselling programs
- Vaccination camp
- IPR
- Internal Assessment Test
- MOU
- Extra Curricular Activities like NSS, NCC, YRC
- Elective Courses
- Any other points



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### Minutes of the Meeting

- Mr.P.Balamurugan IQAC Co-ordinator has welcomed Principal and all the Members of IQAC for the first IQAC Meeting (2020-2021)
- It has been resolved to plan well for the smooth conduct of the Academic plans of IQAC for the Academic year 2020-2021.
- Curriculum enrichment for students of UG and PG has been discussed.
- It has been resolved to prepare the Annual Quality Assurance Report (AQAR) through IQAC. All the faculty Members are instructed to submit all the details at the earliest.
- Head of the Departments have been instructed to conduct value added courses and certificate courses for the academic year 2020-2021.
- All the faculty members are requested to handle the online classes through Google meet.
- It has been proposed to conduct and well plan for the Internal Assessment test through online mode.
- The Institution and Industrial activities collaboration have to be increased has been discussed.
- Head of the Departments are requested to conduct Webinars, Workshops and also requested to arrange online Internship programme for final years.
- It has been discussed on elective papers.
- It has been proposed to conduct online career counselling programs for the welfare of the students.
- Filing of patents in more numbers has been suggested.
- It has been resolved to conduct the vaccination camp by NSS & NCC.
- It has been discussed on Even semester (2019-2020) result.





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- It has been proposed to conduct Mentor mentee Meeting periodically.
- All the faculty members have been instructed to develop the subject wise E-contents.
- Dr.S.Ravikumar, Principal has proposed the vote of thanks at the end of the meeting.

  
12/12/20  
IQAC CO-ORDINATOR



  
12/12/20  
PRINCIPAL

PRINCIPAL  
SENGUNTHAR ARTS AND SCIENCE COLLEGE  
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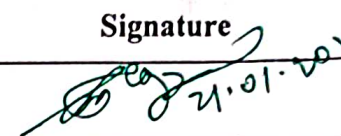
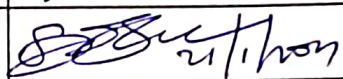

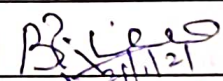
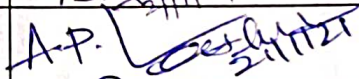
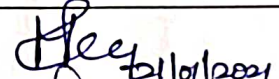
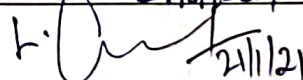
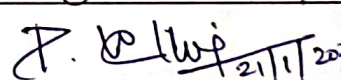
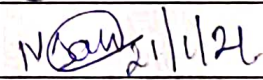
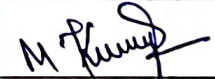




**Internal Quality Assurance Cell (IQAC)**

**MINUTES OF THE MEETING**

**DATE: 21.01.2021**

The Second IQAC Meeting for the academic year 2020-2021 has been held on 21.01.2021 in the IQAC Board Room at 10.am. The following members are present:

S.NO.	Category	Name	Signature
1	Management	Prof. A.Baladhandapani	
2	Chairperson	Dr.S.Ravikumar	
3	Coordinator of the IQAC	Mr.P.Balamurugan	
4	Administrative Officers	Mr.B.Prabhu	
		Dr.P.Venkatachalam	
5	Internal Members / HoDs	Dr.M.Revathi	
		Mr.L.Rajendran	
		Dr.P.Vanathi	
		Dr.N.Santhi	
		Mr.M.Kanagarajan	
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6	Students & Alumni	Mr.N.Ashokkumar	N. Ashok kumar
		Mr.T.Karthikeyan	T. Karthikeyan
		Mr.S.Sivalingam	S. Sivalingam
7	Industrialist / Employers/ Stakeholders	Mr.T.N.Thirukumar	T.N. Thirukumar 21/11/21
		Mr.P.Varadharaj	P. Varadharaj

### Agenda

- Review of previous Meeting
- Curriculum enrichment
- AQAR submission
- Add on courses & certificate courses
- IPR Activities
- Internship
- Students Final year projects
- Class committee meeting
- Vaccination camp
- Funding proposal
- Department Activities
- NSS special camp
- Awareness programmes
- placement
- E-content Development
- Elective courses
- Any other Activities



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### **ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 17/07/2020 - 10:00 AM AT BOARD ROOM OF SENGUNTHAR ARTS AND SCIENCE COLLEGE**

Review of points discussed in the previous IQAC meeting held on 17/07/2020

1. The Annual Quality Assurance Report (AQAR) for the academic year 2019-2020 was prepared and submitted to NAAC through online portal on 04/12/2020.
2. The semester classes were conducted online through Google classroom by all faculty.
3. The Internal assessment test was conducted through online mode.
4. Subject wise e-content material was prepared by the faculty and shared to the students.
5. MoU was signed with Doctors laboratory, Dharmapuri and Ramakrishna nursing home, Attur.





### Minutes of the Meeting

- Mr.P.Balamurugan IQAC Co-ordinator has welcomed all the Members of IQAC for the Second IQAC Meeting of the Academic year 2020-2021.
- It has been resolved to discuss the curriculum for even semester UG and PG students.
- Head of the Departments have been instructed to do IPR Related Activities for even Semester - 2020-2021.
- It has been resolved to submit the Annual Quality Assurance Report through IQAC.
- Students have been encouraged to come up more projects submitted to TNSCST.
- It has been resolved to conduct NSS special camping programme during the month of February and students have been motivated to take part in social Activities through NSS.
- Students have been motivated and submit final year projects at the end of March - 2021.
- It has been proposed to conduct class committee meeting periodically.
- It has been resolved to permit the students for Internship as per the norms.
- It has been resolved carryout research work through funding Agencies.
- It has been proposed to conduct more numbers of Awareness camp in college premises.
- It has been resolved to bring more numbers of placement recruiters and place the students in reputed companies.
- All the faculty Members have been instructed to develop the subject wise E-content.
- It has been resolved to conduct the vaccination camp by NSS & NCC.
- It has been discussed the odd semester (2020-2021) results.





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- Admission Committee Members have been instructed to concentrate the students admission of the Academic year (2021-2022).
- It has been discussed on elective papers
- Dr.S.Ravikumar, Principal has proposed the vote of thanks at the end of the meeting.

  
9.1.2021  
**IQAC CO-ORDINATOR**



  
**PRINCIPAL**  
PRINCIPAL  
SENGUNTHAR ARTS AND SCIENCE COLLEGE  
TIRUCHENGODE - 637 205.